

## What is a nurse aide?

A nurse aide or nursing assistant provides care and assistance to patients, residents or clients. Nurse aides work under the supervision of a licensed nurse. The median salary for nursing assistants is \$32,349.\*

Some basic tasks that nurse aides perform include:

- Assisting in transporting patients in wheelchairs
- Assisting with turning and positioning
- Bathing
- Bed making
- Catheter care
- Dressing
- Infection control and safety awareness
- Keeping resident belongings neat and organized
- Measuring and recording vital signs
- Nourishment
- Range of motion exercises
- Toileting

\*Source: [hacc.edu/Admissions/Explore](https://hacc.edu/Admissions/Explore)



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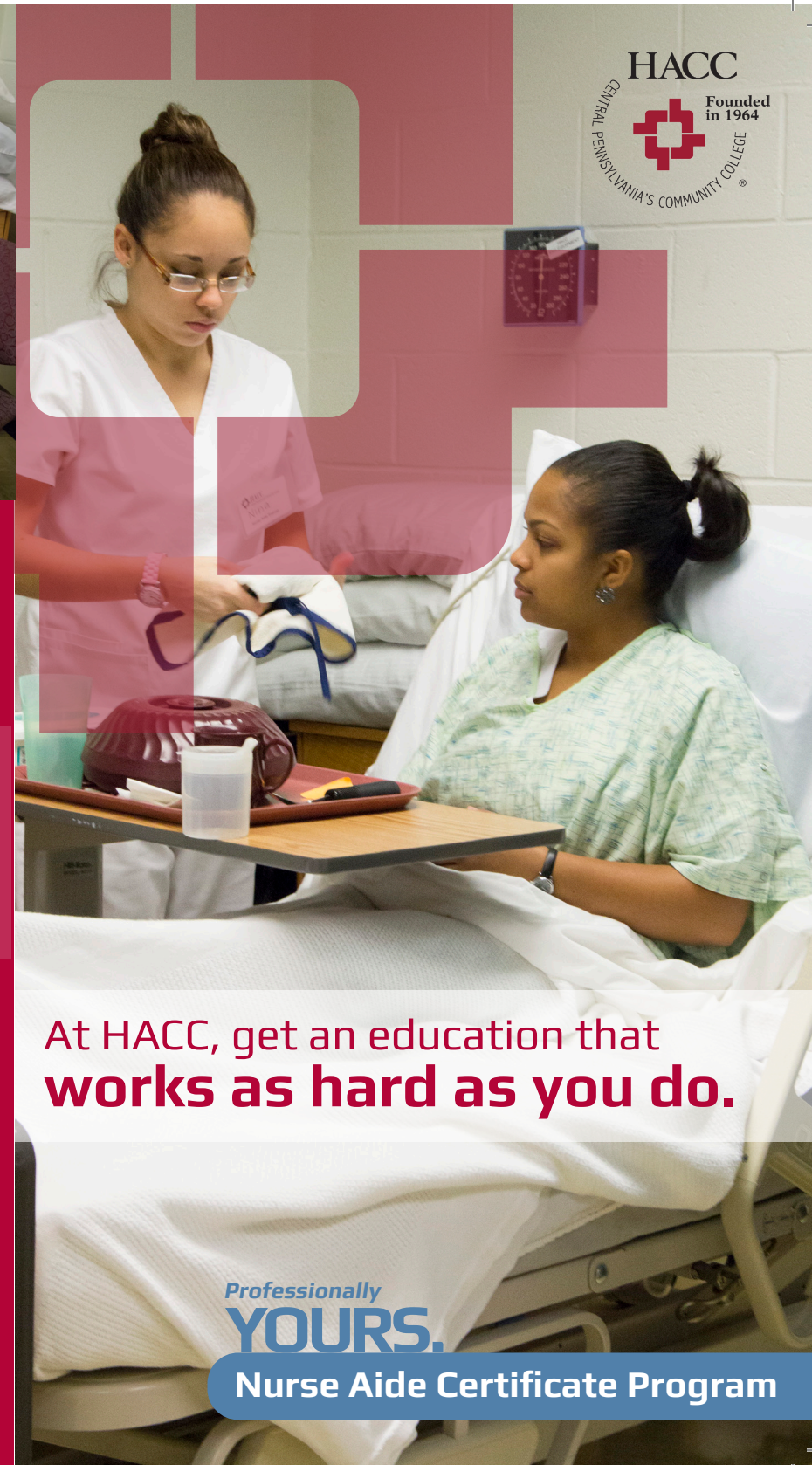
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**Nurse Aide Certificate Program**

## Get the support you want to pursue your education – while saving money.

### What is HACC's program like?

The 120-hour certificate program can be completed in 18 ½ or 26 ½ days, depending on the class you choose. The program focuses on long-term care facilities, although nurse aides can be employed in hospitals or other healthcare settings.

You get a lot for what you are paying for. Plus, scholarships may be available! Please visit [hacc.edu/Scholarships](http://hacc.edu/Scholarships) for details and deadlines.

### What does the program prepare me for?

Successful completion of this course prepares you to take the Pennsylvania Nurse Aide Competency Exam to enroll in the Nurse Aide Registry for the Commonwealth of Pennsylvania. There is an additional cost of \$102 (subject to change) to take the registry exam. This fee is not included in your tuition. Information about the exam will be given to each student.



*"I wanted to open doors for my future and got a head start by being able to get my CNA in high school. My instructor was so funny and willing to teach us! She was so patient and so informative!"*

*– Brooke Kiner, CNA, HACC Nurse Aide Program Participant*

### What are the essential qualifications?

All individuals who apply for admission to the Nurse Aide Program must be able to perform specific essential functions with or without reasonable accommodation.

- Communication - Verbal, nonverbal, reading and writing
- Hearing - Ability to hear and understand residents and staff, interpret conversation and assess and monitor residents
- Mobility - Mobile and strong enough to support and move residents and move quickly to perform resident care
- Motor Skills - Fine and gross motor skills sufficient to handle equipment and provide safe and effective resident care; steady arm and hand movements while manipulating objects or assisting residents; ability to perform multiple motor tasks simultaneously
- Sight - Ability to monitor and assess residents and read fine print on monitors, devices and gauges

### What must I do before I begin class?

Students must provide the following documentation at least two weeks prior to the first day of class, and must bring documentation with them on the first day of class:

- Physical examination dated less than one year before the class start date
- Negative two-step Mantoux test or negative QuantiFERON-TB Gold Test
- Criminal History Record Information (CHRI) report dated less than one year before the class start date
- Two forms of identification
- Federal Bureau of Investigation (FBI) report, if you have not been a full-time resident of Pennsylvania for the past two consecutive years
- Current flu vaccination

### What is the dress code?

Failure to follow the dress code requirements may result in dismissal from the program.

- Clothing – Solid white scrub tops and navy-blue scrub bottoms are mandatory daily attire unless otherwise specified in writing
- Undergarments – Appropriate to style of uniform; neutral color that blends well with skin tone
- Shoes/Socks – Clean, white and polished; clinical, low-heel, non-skid soles or clinical-style sneaker (no heel strap); socks must be white calf-length or white nylons



- Fingernails – Natural nails may be no longer than 1/8 inch; no artificial nails or nail products may be worn
- Jewelry, tattoos and piercings – A smooth plain ring may be worn; earrings may not dangle below earlobe; visible tattoos must be covered
- Wristwatch – Mandatory and must have a second hand

### What is the attendance policy?

Students must attend the entire 120-hour program to successfully complete HACC's Nurse Aide Program.

Please note that any time missed from the first day of class through the start of clinicals will result in dismissal from the program with no refund.

### Is there a refund policy?

Students may request a full refund of the paid tuition up to one day prior to the start of class. No refunds will be issued once class has started.

### Is there a reimbursement opportunity?

If you are employed by a skilled nursing care facility (one that accepts residents on Medicare/Medicaid) within 12 months of completing the Nurse Aide Training Program and have paid for training/testing yourself, you are eligible for reimbursement of those funds.